

# MISSISSIPPI BOOK FESTIVAL

August 18, 2018  
MISSISSIPPI STATE CAPITOL

MSBOOKFESTIVAL.COM

2018  
EXHIBITOR

## Food Vendor Application

*For food trucks, restaurants and food vendors wishing to sell food for consumption at the Mississippi Book Festival, Saturday, August 18, 2018*

Up to 12 food trucks and 8 vendors receive prime locations at the Mississippi Book Festival, right next to the kids activities on the shaded lawn of the State Capitol. Last year the festival attracted 6,400 hungry visitors!

**FEE: \$150.00 | APPLICATION DEADLINE: JUNE 1, 2018**

### ELIGIBILITY

insured vendor; registered for food service in the city of Jackson, Mississippi

### REQUIREMENTS

SEND THE FOLLOWING:

- 1 food menu with pricing
- 2 certificate of insurance and registration
- 3 high-resolution logo and photo of food truck or booth
- 4 \$150.00 Food Vendor fee

### DEADLINE

submittals due by June 1, 2018  
– must include above requirements –  
– electronic submissions accepted –

### NOTIFICATION

notification of acceptance via email and payments processed by July 1, 2018  
*unaccepted applicants notified by July 1, 2018, and payments voided*

### FOOD VENDOR SPACE PROVISIONS

one FOOD VENDOR SPACE provided in FOOD TRUCK & PAVILION AREA  
– one food vendor per assigned space –

### EVENT CONDITIONS

festival will not be cancelled due to rain must be prepared for inclement weather

food vendors responsible for own set up (including power and water)  
**ELECTRICITY NOT PROVIDED**  
– plan accordingly –

space assignments made upon arrival set up at 7 a.m. event day take down no earlier than 4 p.m.  
– space reserved for entire day –

only festival-provided tents allowed  
– no pop-up or personal tents permitted –

vendor must stay within allotted space

### CANCELLATIONS

cancellations received by noon CST Friday August 10, 2018, receive refund

### Food Vendor Exhibitor Information

BUSINESS NAME	SOCIAL SECURITY # OR FEDERAL TAX ID #
CONTACT PERSON	
TITLE	
MAILING ADDRESS	
CITY/ STATE ZIP	MOBILE #
PHONE #	WEBSITE ADDRESS
FAX #	
E-MAIL ADDRESS	

### Type of Set Up

FOOD TRUCK  FOOD BOOTH  ROLLING CART  OTHER (SPECIFY)

### Types of Foods/Beverages to be Sold (INDICATE/SPECIFY MAJOR TYPE OF OFFERINGS)

FOODS  BEVERAGES (NO ALCOHOLIC BEVERAGES)  SPECIALTIES

**FOOD VENDOR TAX RESPONSIBILITIES** Collect Mississippi state sales tax and other applicable taxes due on merchandise sold; make payment of all above mentioned taxes to the Mississippi Book Festival before leaving the event on Saturday, August 18, 2018, via check or cash (no credit cards accepted).

### Payment, Information & Agreement (REQUIRED)

COMPANY NAME	<input type="checkbox"/> MONEY ORDER	<input type="checkbox"/> CHECK (ENCLOSED) (MADE PAYABLE TO MISSISSIPPI BOOK FESTIVAL)	
	<input type="checkbox"/> VISA CARD	<input type="checkbox"/> MASTER CARD	<input type="checkbox"/> AMERICAN EXPRESS CARD
	CARD NUMBER	EXPIRATION DATE	
NAME ON CARD			
<b>By signing this application, I acknowledge receipt of and agreement to be bound by the terms and conditions set forth in this application, and</b>			
AGREE TO HOLD HARMLESS THE MISSISSIPPI BOOK FESTIVAL FOR THEFT, PERSONAL INJURY, DAMAGE TO GOODS, AND CIRCUMSTANCES BEYOND THE FESTIVAL'S CONTROL.			
SIGNATURE	DATE	TOTAL FEE	
PRINTED NAME	TITLE		

FOR MORE INFORMATION  
[INFO@MSBOOKFESTIVAL.COM](mailto:INFO@MSBOOKFESTIVAL.COM)

(2018 FOOD V 02-20-18)

EMAIL *completed form, menu, certificate of insurance, registration, logo, photo & payment info to* [INFO@MSBOOKFESTIVAL.COM](mailto:INFO@MSBOOKFESTIVAL.COM) or MAIL *all of the above with payment to:*

**MISSISSIPPI BOOK FESTIVAL | ATTN: EXHIBITOR | P.O. BOX 1185 | JACKSON, MS 39215**